



Author Guidelines

WRITING THE FINAL MANUSCRIPT

Writing an effective scientific paper is not easy. In addition to the science, pay attention to the writing style and format and prepare your manuscript regarding the requirements as follows:

Articles submitted for publication normally range from 4000 to 18000 words, 5-15 pages, written in English.

TEXT

It is strongly recommended to observe the given paper template of IJTPS: format A4, empty Header/Footer 1.5 cm, font Times New Roman, size 12.

TABLE

You should number each table serially with Arabic numerals and put table headings above the table – Align Left. If necessary use a smaller font size (11 pt or 10 pt but not smaller) to make tables fit the page size. Tables have to be in the relevant space in the text.

REFERENCES

Every text citation must be listed under the heading REFERENCES.

Footnotes are numbered continuously, starting with 1, font size 1 and bottom of page.

Materials can be sent via e-mail, as an attachment, formatted as Microsoft Word, or PDF, to editor at jurnal. The text should use the Times New Roman font, 12 pt, spaced 1 lines.

SUBMIT YOUR PAPERS

The author should submit the paper via e-mail to the executive editor at:

ijtps_journal@yahoo.com

ifiasa@yahoo.com





Front Matter

These sections should appear in all manuscript types

Title: The title of your manuscript should be concise, specific and relevant.

Authors List and Affiliations: Authors' full first and last names must be provided. Please read the criteria to qualify for authorship.

Abstract: The abstract should be a total of about 250/300 words maximum. The abstract should be a single paragraph and should follow the style of structured abstracts, but without headings: **Background:** Place the question addressed in a broad context and highlight the purpose of the study; **Conclusion:** Indicate the main conclusions or interpretations. The abstract should be an objective representation of the article: it must not contain results which are not presented and substantiated in the main text and should not exaggerate the main conclusions.

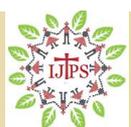
Keywords: Three to ten pertinent keywords need to be added after the abstract. We recommend that the keywords are specific to the article, yet reasonably common within the subject discipline.

Body of the article must contain:

Introduction,

Scientific exposure,

Conclusions and References.





Title of Submission,

CENTER, BOLD, TIMES NEW ROMAN, SIZE 16, DO NOT USE ABBREVIATIONS HERE

Author's Name(s)¹, Author's Name(s)², Author's Name(s)³

¹Author Affiliation(s), ²Author Affiliation(s), ³Author Affiliation(s),
COUNTRY.

¹E-mail(s), ²E-mail(s)

ABSTRACT

The abstract is to be in fully-justified italicized text, at the top of column as it is here, below the author information. Use the word "Abstract" as the title, in 11-point Times New Roman, boldface type, centered relative to the column, capitalized. The abstract is to be in 11-point, single-spaced type, and up to 250-300 words in length.

Keywords: Quantitative; Research; Academia; [key words or phrases should be included.] *in 11-point Times New Roman*

INTRODUCTION

These guidelines include complete descriptions of the fonts, spacing, and related information for producing your proceedings manuscripts. Please follow guidelines and email your paper to m_bugiulescu@yahoo.com.

The articles need to be not published elsewhere previously. If the article has been presented at any seminar or conference, the name of the conference, the institution where it has been presented and the date of the presentation needs to be mentioned.

The whole work must be written in Times New Roman, font size 12. Subheading must be in bold, and the first letter of each word should be in capital letters.

Heading 1 – MAIN HEADING LEVEL

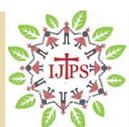
Heading 2 – Subheading

Heading 3 – Subheading

All the text must be written using single line spacing, including the reference list. The article should normally consist of the following parts: introduction, context and review of literature, method, findings, discussion and conclusion.

All inserts, figures, diagrams, photographs and tables must be centre-aligned, clear and appropriate for black/white, grayscale or colored reproduction.

In tables font size 11 must be used and vertical lines must be not be drawn. When the contents of the table cannot fit into the table, font size 10 might be used. Number of the table and the title should be written above the table. Tables (eg, Table 1) are also numbered consecutively, 1, 2, etc., from start to finish of the paper, ignoring sections and subsections, and independently from figures.





CONCLUSION –

Summarize the results of the research/paper and write the conclusion with a few sentences here; **Articles without conclusions will NOT be published.**

REFERENCES

Footnotes are numbered continuously, starting with 1, font size 1 and bottom of page.

References should follow these formats:

I. Citing a book.

I.1. At first citation:

Surname [1] and name [2] author / authors [3] or editor (ed./eds.) *The title and subtitle of the work*[4], coll. The collection title, publisher (Ed. _) Instead edition [5], edition number row above (superscript or subscript format) [6] year of publication, page or pages (p./pp.).

Pr. Prof. Dr. Ion Bria, *Dicționar de Teologie Ortodoxă*, Editura Institutului Biblic și de Misiune al Bisericii Ortodoxe Române, București, 1994, p. 336

or

Gerald O'Collins, *Christology: A Biblical, Historical, and Systematic Study of Jesus*, Oxford University Press, Oxford, 1995, p. 29

I.2. *The following citation:*

First initial and name of the author / authors, abbreviated title ..., p.

Gerald O'Collins, *Christology: A Biblical*, p. 29

or

Pr. Prof. Dr. Ion Bria, *Dicționar de Teologie*, p. 336

II. Citing journal articles:

Name Name, "*Title of article / chapter*", in: *Title of the magazine, possible indications Series*, Number, volume or tome (year of publication), fascicle pages which include article / chapter (pp. _ _).

Ayşe Derya Kahraman, "Relationship of modernism, postmodernism and reflections of it on education", in *Procedia - Social and Behavioral Sciences* 174 (2015), p. 3992

Prof. Pr. Dumitru Stăniloae, "Semnificația luminii dumnezeiești în spiritualitatea și cultul Bisericii Ortodoxe", in *Ortodoxia* 5/3-4 (1976), p. 435

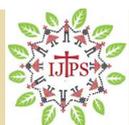
III: Citing electronic sources is as follows:

Name Surname author, Title of document, (date), Retrieved from URL

Author, Article title. in Magazine Title, volume(issue) (if given), page given). Retrieved from magazine homepage URL. Date.

IV. Citing Bible and other Biblical Resources is as follows:

Scriptural texts will be written in quotation marks usual, followed by an indication of quote in brackets, noting that the title of the book will be completely written biblical





quotations + *italic / cursive*. Numbers biblical books will be written in Arabic numerals (ex. 1 Corinthians).

“I am the Way, the Truth and the Life” (John 14: 6)

Every text citation must be listed under the heading REFERENCES at text. In the text, every reference should be quoted at least once with indices in the form: 1, 2, ..., etc. (but include all names in the reference list in case there are more than one author per quoted material).

Papers without REFERENCES will not be accepted!

BIBLIOGRAFY

Aramini, Michele, *Manuale di Bioetica per tutti*, Edizioni Paoline, Milano, 2006, p. 104.

Bugiulescu, Marian, “Jesus Christ - The Redeemer of the World. Orthodox Dogmatic Theology Synthesis”, in *Icoana Credintei*, 2/3,(2016), pp. 15-21, <http://revistaicoanacredintei.tk/en/NO-3-YEAR-II-JANUARY-2016>, 25.03.2017.

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Nelms, Bobbie Crew, “Santa Claus: Good or Bad for Children?” in *Journal of Pediatric Health Care*, 10/6 (1996), pp. 243-244.

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Papers will be reproduced exactly as submitted and will not be edited in any way.

Linguistic accuracy is the responsibility of the authors.

